

# **EVI STEERING COMMITTEE MINUTES**

## **May 7, 2007**

Present: Bill H. (Co-Chair) Bill H. (Webmaster), Bill A., Tim, Linda, Alan U., Wes, Frank, Martha, Mary, Curt and Lisa

6:35 p.m. Open Meeting with the Serenity Prayer, Introductions

### **Old Business**

#### 1. Finance Oversight Committee

Wes reminded us that the Finance Oversight Committee is a part of our by-laws and were there any suggestions as to how to make sure this was implemented.

#### 2. Shortage of Money

A discussion was held regarding EVI's shortage of money.

#### 3. Chair Positions

It was duly noted that the chair positions of various positions and committees need to be fulfilling their obligations. A suggestion was made that the chair position meetings could be announced in the EVI Newsletter and website. It was noted that the communications committee meets after the EVI monthly business meeting. Bill will meet with CPC, and Wes will meet with Literature.

### **New Business**

#### 1. Positions

- a. It was duly noted that there is not a vacant member-at-large position on the steering committee as the proposed agenda for the business meeting erroneously stated. (The secretary would like to make a note of "progress not perfection").
- b. Buckley has stepped down from his new position as Literature Co-Chair so he can focus on the communications committee.

#### 2. Website Page Hosting DCM

Bill H. (website) noted Tiffany put together a website for District. She wanted to know if she could use our account to host the

website. Since we have plenty of space this would not be a problem. A brief discussion was held on any possible financial impact this could have and there would be, almost virtually, none. Bill made a motion that we allow Tiffany to do so, Lisa seconded, all were in favor, none were opposed, and the motion was passed.

### 3. Use of EVI Printer and Copier

It was noted the current EVI copier is more than “gently used”, is expensive to have the toner replaced, and is designed more for occasional copy use than any type of production or large volume use. In an effort to prolong our copier’s life, especially since we are short on money and no new copier is on the immediate horizon, it is suggested we limit the number of copies made and restrict the use to committee use only. It was also noted that most committees have budgets, and if they submit receipts for monies expended for copies (i.e, at Kinko’s, etc.) they can be reimbursed by their committee. After discussing and taking into consideration all of the foregoing, Bill H. (chair) made a motion to limit the copier use to a maximum of 25 copies limited to committee use. Wes seconded the motion, all were in favor, none were opposed, and the motion was passed. Mary will call all of her volunteers individually regarding the new policy and a suggestion was made to perhaps note said policy with sign above copier.

### 4. Meeting Guides

A motion was made for the next meeting guide print-run to be 2,200 (plus 10% over) which would be good until next September, and included extra copies for Summerfest. Wes made the motion, Linda seconded it, all were in favor, none were opposed and the motion was passed.

Bill made a motion to adjourn, Lisa seconded.

7:35 p.m. meeting was closed with the Serenity Prayer.

Respectfully submitted, Lisa J.