

EVI
STEERING COMMITTEE MEETING
SEPTEMBER 3, 2007

Present: Bill H. (Chair), Wes (Treasurer), John (Co-Chair Literature), Bill H. (Website), Ric (Meeting Guide Co-Chair), Bill A. (Meeting Guide Chair), Mary (Office Coordinator), Kurt (Member at Large), Cress (Member at Large) and Lisa (Secretary).

6:30 p.m. Open with Serenity Prayer and Introductions

Announcements: **(a)** Someone has expressed an interest in the CPC Co-Chair position and will be at the next business meeting. **(b)** Mary announced the office needs a volunteer on Wednesday afternoons for a four hour shift.

6:40 p.m. New and Old Business

Finances: Wes, our treasurer, submitted a written report (attached). Income is down and expenses are up. The following items were discussed concerning our finances: **(a)** Pursuant to past agreement, book orders need to be under \$1,200. **(b)** The amount of time the treasurer position entails, especially regarding (d), **(c)** Our choice of banks, which led to Bill A.'s point of order recommending that we change banks and **(d)** current difficulties with the IRS and our non-profit status and IRS filings in relation thereto. Regarding (d), options discussed were doing our taxes ourselves vs. hiring a professional. What would be the cost of a professional? Kurt made a **motion** that we obtain three quotes for the cost of having a professional (either CPA or Tax Preparer Professional) do our taxes. No one was opposed and this **motion was passed.** **(e)** It was also duly noted that Bill A. would talk to an AA member who is an accountant. Along these same lines, Lisa works for non-profit and will inquire as to who they use to prepare their taxes. **(f)** Kurt suggested a report that tells us how much we spent on each committee and literature vs. our income from all sources, including contributions, Faithful Fiver's and book sales. **(g)** Regarding income revenues, a suggestion was made to possibly pass the basket at meetings a second time for EVI. Bill H. (Chair) will meet with the Outreach Committee regarding group contributions. **(h)** It was noted the only committees EVI regularly receives income from is the Activities and Speaker Meeting committees. **(i)** It was also noted we do not have a business machines reserve which is noted in the By-Laws. By-Laws state six months operating expenses reserve plus \$1,000. **(j)** Cress suggested we need to talk to Literature about the size of the book order and could we possibly trim the order size? **(k)** Kurt proposed the

Steering Committee work with Literature to get an appropriate order the we can afford and keep books on the shelf and that the members work together for at least six months. **(l)** Bill (Chair) noted we need the Literature present. **(m)** Mary noted that folks from out of the Eugene area need literature. **(n)** The immediate issue is (i) we don't have books and (ii) book order is too much money, or at least more than we can afford. Towards this end, Kurt made a **motion** that we spend \$200 as a stop-gap measure to get the books we are out of on the shelf immediately, and to buy time to re-do the book order with the guidance of the Steering Committee. This motion was **seconded and passed**. **(o)** Kress will help out on the Literature Committee until his position rotates out in December. **(p)** Mary will save EVI expenses by replacing papers towels with cloth towels and taking the towels home to launder.

Printer: Printer status: Ric submitted a written chronology and status (attached) of getting the printer repaired.

Meeting Guides: Ric submitted a written report, attached.

7:40 p.m. Website: **(a)** Bill reported the EVI website had 16,000 hits per month. He will try to get where the hits are coming from and if they are repeats. **(b)** Due to the amount of spam, he removed the EVI e-mail feature and directed folks to contact EVI directly at their phone number if they have questions. Bill's position rotates out in November. He did have two replacements in mind, but neither are well "web-versed." Bill offered to make up an ad for this position and bring it to the next Business Meeting for the EVI reps to take to their groups. Bill (Chair) said he will have Scott W. (who is "web-versed" take over the website and will meet with Scott. Bill (Website) does not need to bring the ads, he will meet with Scott.

Financial Advisory Board: As in we need one and our By-Laws state we [should?] have one. Ric noted the Financial Committee would advise expenditures.

Income: It was discussed and duly noted that we need more of this. Possible solutions were fundraisers. It was decided we would discuss more ideas at a later date.

Miscellaneous: Bill (Chair) got a new car. (Yeah Bill!) However, the purple AA bag was stolen out of his old car.

Grapevine: It was noted that at the last business meeting the Grapevine Committee's budget was voted on and passed. However, we do not have the money to fund this. Could Grapevine raise its own committee's

money until EVI could fund? A **motion** was made to table this item, **seconded and passed.**

A **motion** was made to close, **seconded and passed.**

Joyously submitted by your faithful servant in the spirit of service, Lisa J.